

## Summary of Qualifications:

Extensive professional management experience in case and disability management, coupled with strong technical workers compensation expertise. Excellent presentation, small group and one-on-one instruction skills. Demonstrated proficiency in claims, problem resolution, negotiation, counseling and coaching. Seven years of ongoing ergonomics experience.

## Experience:

1999 – Present.

Vocational Case Manager/Rehabilitation Specialist/Ergonomics Consultant

- Provide vocational rehab services to individuals and employers.
- Provide job placement workshops, emphasizing in resume development, job seeking skills and job assessment.
- Implement individual job training needs.
- Conduct safety, ergonomics inspections and provide assessment and recommendations.
- Facilitates return to work situation.
- Explores and provides return to work solutions for employers.
- Manages employee health and disability to maintain productivity and minimize loss costs.
- Performs onsite Essential Functions Job Analyses.
- Performs individual and departmental Ergonomic Evaluations.

Senior Claims Representative

- Managed workers compensation disability claims.
- Negotiated settlements at Boards on behalf of employers.
- Presented quarterly reviews to County of Alameda representatives.
- Audited and reviewed claim payment, and all payment transactions.
- Resolved successful resolutions of claims from inception to closure.

## Education

Golden Gate University

MBA Degree

1999 – San Francisco, CA

## Accreditation

Self-Insured Workers

Compensation Certificate,

IEA Worker's

Compensation Certificate and Ergonomics Certificate by Roy Matheson.

Certified Professional Disability Management,

CPDM, IEA.

Independent Vocational Counselor, I.V.E. state approved.